



st swithun's

bathford

GROW CARE SERVE SHARE

Stewardship Response Form 2021

St Swithun's PCC

HMRC Charity Ref. 80842

Donor's name

Home address

..... Postcode

In the coming year I wish to contribute:

1. £.....
2. Weekly / Monthly / Quarterly / Annually / One off Donation
3. Until further notice / until (date) please indicate

I would like to give by:

- Standing Order from my bank to St Swithun's PCC bank account
- Personal planned giving envelopes
- Yellow Gift Aid envelopes OR cash OR cheque
- Leaving a Legacy in my Will, to the Church
- Organising a Fund Raising Event—please contact the Vicar to discuss

Declaration for Gift Aid donations:

Gift Aid is a tremendous help as we get an additional contribution from the government for all qualifying donations. **All we need is your authorisation to apply for Gift Aid on your contributions which you can give by marking the box below:**

- I want to Gift Aid any donations I make in the future or have made in the past four years to St Swithun's PCC. I understand the charity will reclaim 25p of tax on every £1 that I give.**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signed: Date:

Further Information: see reverse of this form for further information on donations

Further Information

Standing Order v Envelope Donations

The administration of regular Standing Order giving is much simpler for us than the administration of the equivalent donations using the envelopes. If you give regularly using the donation envelopes, perhaps you would consider switching to Standing Order. If you have internet banking, you can set up and manage a Standing Order to St Swithun's PCC yourself. If not, please use the paper Standing Order form and give it to your bank or return it to the Stewardship Secretary to send to your bank.

Yellow Gift Aid Donation Envelopes

If you contribute with cash on the collection plate and you are a UK tax payer, you can use the Yellow Gift Aid envelopes for these contributions. The envelopes are on the shelf by the first pillar on the left as you enter the church.

Gift Aid on Cash Donations

We are able to claim Gift Aid on anonymous donations of £20 or less. This includes cash given on the collection plate during the services and other anonymous cash donations given when the collection is for St Swithun's.

Notes on Gift Aid Declaration

Please notify the Stewardship Secretary if you:

- Want to cancel this declaration

- Change your name or home address

- No longer pay sufficient tax on your income and/or capital gains. Gift Aid is linked to basic rate tax.

Basic rate tax is currently 20%, which allows charities to reclaim 25p in the pound. Higher rate taxpayers can claim back the difference between basic rate and higher rate or additional rate tax. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

[Information Privacy Notice](#)

The stewardship forms and a record of your donations are retained by the Stewardship Secretary in confidence, separately from other personal information held by St Swithun's and are only used for stewardship administration.

Details of "Gift Aided" donations are sent electronically to HM Revenue and Customs as part of this administration and there is a legal requirement to retain this information for a period of 7 years.

By signing and returning this form you are giving your consent for the Stewardship Secretary to retain and administer this information on behalf of St Swithun's.

A comprehensive St Swithun's PCC Data Privacy Notice is available on the website.